Zoom

Controls & Settings guide

Zoom conferencing platform has a range of security features such as password-protected meetings, waiting room functions, and participant management that can ensure that your family's experience is more secure.

What do I need?

A Zoom Account (email address and password).
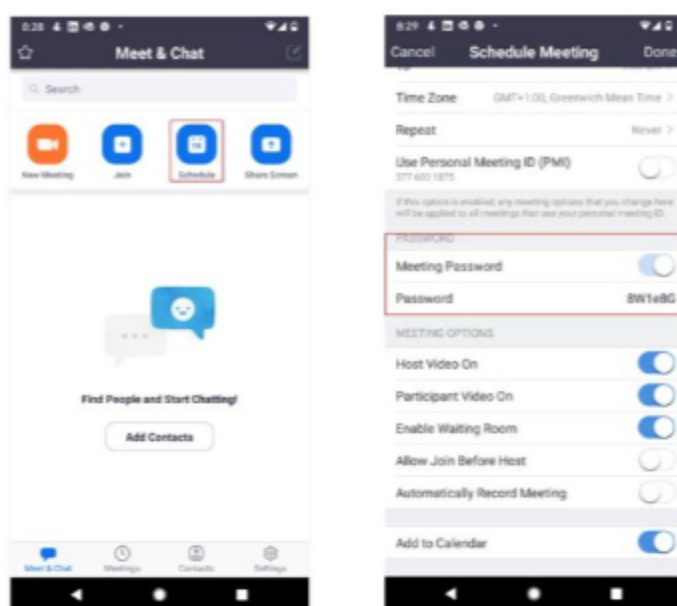
Restrictions you can apply

Calls & Texts

Privacy

Step by Step instructions

1. Password protect your meeting

– Log in to Zoom

– Click on the Schedule icon.

– For free versions of Zoom by default the 'Meeting Password' under 'Password' will be set
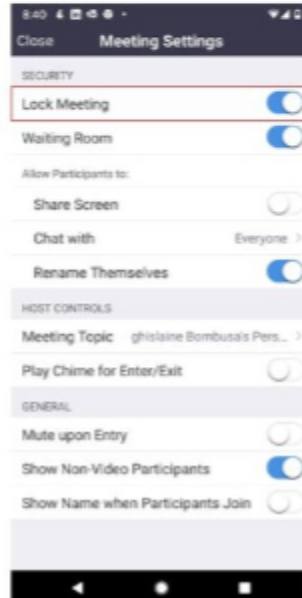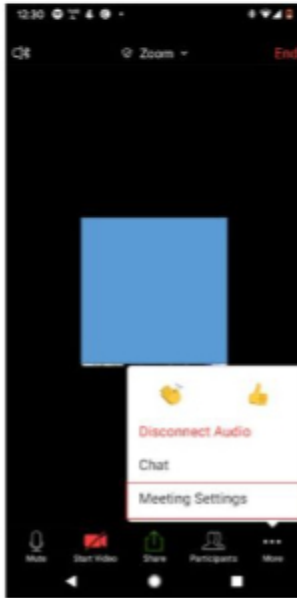

2. Authenticate people who participates ☑

This is available for the paid zoom option.

You can choose only to allow signed-in users to participate.
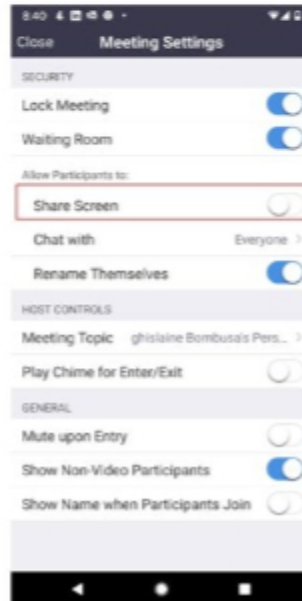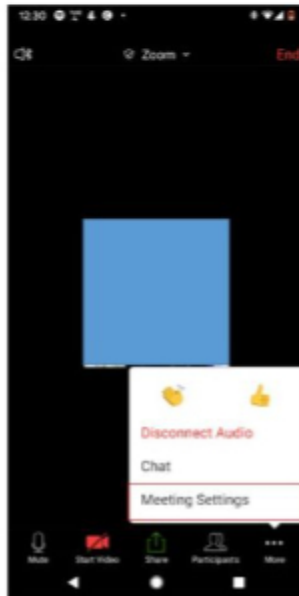
3. Lock down your meeting ✎

Once you have started your meeting do the following:

– Tap 'More'

– Go to 'Meeting settings'

– Under 'Security' tap 'Lock Meeting ' as soon as all participants have arrived

4. Turn off participant screen sharing 🗗

– Tap 'More'

– Go to 'Meeting settings'
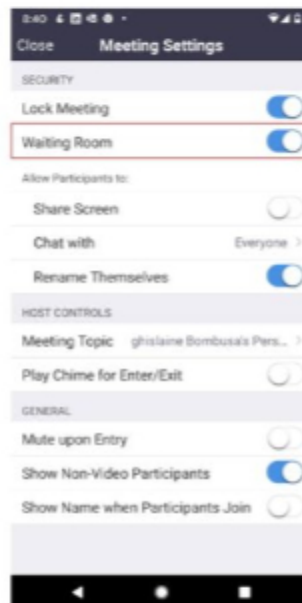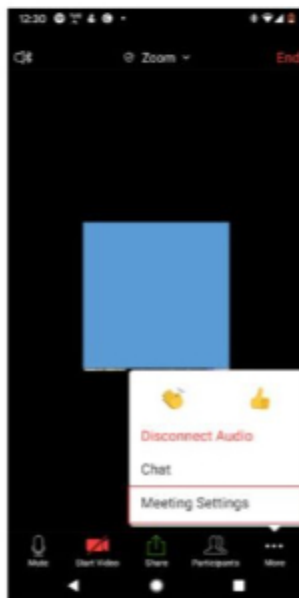
– Under 'Allow Participants to' Disable 'Share screen'

5. Use Waiting Rooms ☑

This will allow you to screen people before they enter the meeting.

Once you have started your meeting do the following:

– Tap 'More'

– Go to 'Meeting settings'

– Under 'Security' enable 'Waiting Room'

6. Disable 'Join before host' option

Do not allow people to join the meeting before you.

– Tap on the Schedule icon.

– Under 'Meeting option' disable 'Allow join before host'